

**Conference of European Churches
Assembly Planning Committee
Hotel Park, Novi Sad - Serbia
6-8 February 2017**

Proposed Agenda

AGENDA ITEM		Appendix
1.	Roll call & Personal Introductions	App1 - List of APC members
2.	Approval of the agenda	App2- Draft Agenda
3.	Approval of the minutes of the last meeting	App3- Draft minutes Hamburg APC
4.	Report of January Novi Sad visit	
5.	Legal, constitutional issues	
	5.1 Legal documents status report	App4- Constitution in French, App5- English translation of the French Constitution, App6- CEC Standing Orders, App7- APC Terms of Reference
	5.2 Constitutional timetable	App8- Legal timetable, deadlines
	* Invitations, announcements	
	* Moderators	
	* Committees	
	* Nominations	
	* Amendments	
6.	Participants issues	
	6.1 Member church updates	App9- MC updates list
	6.2 Delegates issues	App10- Email from Ms Conti
	6.3 Non-delegate participants	

7.	Assembly programme design		
	7.1	Theme	App11- Letters from churches
	*	Bible studies	
	*	Keynote speakers	
	7.2	Work areas	
	7.3	Other events	
	*	Pilgrimage	
	*	Youth Assembly	App12- Minutes of Berlin meeting
	*	Official reception	
	*	Parish visits	
	*	Excursion	
8. Communications			
	8.1	Internal/External communication	
	8.2	Social Media	
	8.3	Live coverage	
9. Finances			
	9.1	Budget update	App13- Revised Budget
	9.2	Subsidies	
	9.3	Fundraising concepts	
10. Infrastructural, technical issues			
	10.1	Visiting Hotel Park	App14- Hotel Park offer
	10.2	Visiting Masters Conference Centre	App15- Masters offer
	10.3	Logistics	
	10.4	Informatics	
	10.5	Languages, interpretation	
11. Organizing bodies, staff issues			
	11.1	APC	App1- List of APC Members, App16- Proposal for youth delegate
	11.2	Worship Committee	App17- Proposal for WC members
	11.3	CEC Staff	
	11.4	Local Committee	
	11.5	Local Coordinator, local team	