

Draft Minutes Hamburg

1-2 December 2016

Timeline until the General Assembly in 2018

[Items in brackets follow from the Standing Orders of the last General Assembly, but is not necessarily binding for the 15th General Assembly]

- Jun-16 The Governing Board shall appoint, at the latest 24 months before an ordinary General Assembly, a General Assembly Planning Committee and terms of reference for the General Assembly Planning Committee.
- Nov-16 The Governing Board shall appoint, at the latest 18 months before an ordinary General Assembly, a General Assembly Nominations Panel, which shall have the following functions:
- Make proposals to the General Assembly, via the Governing Board, for the Moderator, Vice Moderators and General Assembly Nominations Committee.
 - Make proposals to the General Assembly Nominations Committee, via the Governing Board, for other General Assembly Committees.
 - proposals to the General Assembly Nominations Committee for the President, Vice Presidents, Members and proxies of the Governing Board.
- Nov-16 [Governing Board shall convene the Assembly no later than eighteen months before the date fixed. The invitation shall specify the date, place and expected duration of the meeting, as well as the quotas laid down by the Central Committee for delegates from member churches. The invitation shall also contain recommendations for the composition of each delegation].
- May-17 The Governing Board shall announce the dates and place of the General Assembly at least 12 months in advance. SO 5 (3).
- May-17 Motions from member churches to amend the Constitution, cf. Constitution Article 15.2, must reach the General Secretary no later than twelve months before the General Assembly.
- May/June-17 The proposed Standing Orders [of the General Assembly] shall be sent to the member churches 12 months in advance of the General Assembly.
- Oct-17 The Members shall notify the General Secretary of the names of their elected delegates no later than 7 months before each General Assembly.
- Nov-17 Proposals to amend the Standing Orders [of the General Assembly] must reach the General Secretary at least 6 months prior to the General Assembly in order to be tabled for discussion at the General Assembly.

- Nov-17 The Governing Board shall examine (...) motions [to amend the Constitution] at its normal meeting and then transmit them with its comments to all member churches no later than six months before the General Assembly. The above provision applies equally to motions submitted by the Governing Board itself.
- Nov-17 [The Governing Board shall draft the agenda for ordinary meetings of the Assembly. It shall be sent to the member churches of the Conference no later than six months before the beginning of the Assembly and shall as far as possible contain a brief explanation of the individual items to be discussed.]
- Mar-18 The Governing Board will send its recommendations relating to the Standing Orders amendments to the delegates at least 2 months before the General Assembly.
- 14-Apr-18 The member churches shall notify the General Secretary of the names of the Alternates [in the case that the original delegate to the General Assembly cannot attend] no later than 6 weeks before the General Assembly in writing.
- 30-Apr-18 [Delegates may submit supplementary proposals and amendments to the General Secretary in writing until four weeks before the beginning of the session at the latest.]
- 31-May-6-Jun-18 General Assembly
- New members since last Assembly shall be received at a prayer service during the Assembly.