

Conference of European Churches
Governing Board

Brussels, 22-24 November 2018

Doc N°: 2NGB2018 Doc12c 2018 Novi Sad GA Budget

Topic: Budget & Accounts

Agenda Item: 12

Staff in charge: Christian Krieger

Recommendation: For approval

Annex: N/A

Earlier docs: N/A

Budget of the 15th CEC General Assembly (2016-2018)

MAIN FIGURES

Ref	EUR		TOTAL		% of budget	2016		2017		2018		still to come
	Budget rev	Oct 2017	EXP	INC		EXP	INC	EXP	INC	EXP	INC	
REVENUES												
	1. Revenues from participants	184,300										
1100	1.1. Participants Minimum Fee	39,000		19,631.32	50.34%	0.00		0.00			19,631.32	10500 75 pers
1210	1.2 Participants contribution	145,000		70,605.99	48.69%	0.00		0.00			70,605.99	33500
1220	1.2.2 Participants contribution to APC			121.54		0.00		0.00			121.54	
1300	1.3 CO2 compensation participants contrib	300		957.48	319.16%	0.00		0.00			957.48	
	2. Support from CEC Budget	703,300										
2100	2.1 use of Provisions for the 2018 Assembly	634,000		130,392.60	20.57%	7,619.44		122,773.16			0.00	
2200	2.2 Contributions for CEC Staff disposal	69,300		69,489.82	100.27%	0.00		0.00			69,489.82	
	3. Contributions, donations	93,400										
3100	3.1 Member churches	93,400		220,398.90	235.97%	62,371.54		5,553.67			152,473.69	
3200	3.2 Earmarked contributions	53,000										
3220	3.2.2 Earmarked contrib / Youth Programme	53,000		73,289.81	138.28%	0.00		22,800.00			50,489.81	
3300	3.3 Local contributions & Others	97,900										
3310	3.3.1 Local Authorities Contributions	80,000		0.00	0.00%	0.00		0.00			0.00	75500
3320	3.3.2 Donations	900		0.00	0.00%	0.00		0.00			0.00	
3330	3.3.3 Other sales (stands etc)	pm		0.00		0.00		0.00			0.00	
3390	3.3.9 In kind contributions	17,000		17,000.00	100.00%	0.00		0.00			17,000.00	
	4. Contributions to staffing	44,000										
4010	4.0.1 Staffing from WCC (in kind)	44,000		44,000.00	100.00%	0.00		0.00			44,000.00	
TOTAL DIRECT REVENUES		1,175,900	1,175,900	0.00	601,887.46	45.95%	69,990.98	151,126.83	424,769.65			119500

Budget of the 15th CEC General Assembly (2016-2018)

MAIN FIGURES

Ref		EUR Budget rev Oct 2017	TOTAL EXP	INC	% of budget	2016 EXP	2016 INC	2017 EXP	2017 INC	2018 EXP	2018 INC	still to come
EXPENDITURES												
	5. General Assembly	538,100										
5100	5.1 Accomodation	146,000	116,248.71		79.62%	0.00		0.00		116,248.71		
5200	5.2 Catering	99,000	68,370.84		69.06%	0.00		52.00		68,318.84		22700 Subs
	5.3 Travelling	<i>pm 50,000</i>										
5310	5.3.1. Travel costs Staff & guests	27,000	27,270.77		101.00%	0.00		1,698.62		25,572.15		
5320	5.3.2. Travel subsd Delegates / participants	23,000	4,210.63		18.31%	0.00		0.00		4,210.63		
5400	5.4 Transportation (incl in kind cars)	19,000	21,856.22		115.03%	0.00		0.00		21,856.22		
	5.5 CO2 compensation	<i>3,300</i>										
5510	CO2 comp trvl subsidies	3,000	2,250.00		75.00%	0.00		2,250.00		0.00		2250 for +/- 150 p
5520	Co2 compensation participants	300	0.00		0.00%	0.00		0.00		0.00		957.48
	5.6 Insurances	<i>14,500</i>										
5610	5.6.1 Travel insurances	1,500	0.00		0.00%	0.00		0.00		0.00		
5620	5.6.2 VParticipant insurances	1,500	7,784.07		518.94%	0.00		0.00		7,784.07		
5630	5.6.3 Material insurances	3,000	0.00		0.00%	0.00		0.00		0.00		
5700	5.7 Welcome package	8,500	3,032.39		35.68%	0.00		0.00		3,032.39		
	5.8 Conference facilities	<i>64,800</i>										
5810	5.8.1 Entrance hall/Master Center	16,800	0.00		0.00%	0.00		0.00		0.00		16800 subs
5820	5.8.2 All halls on second floor	30,000	0.00		0.00%	0.00		0.00		0.00		30000 subs
5830	5.8.3 Equipments, interpretation units	13,000	7,416.10		57.05%	0.00		0.00		7,416.10		6000 subs
5840	5.8.4 Security	5,000	2,427.83		48.56%	0.00		0.00		2,427.83		
	5.9 Worships	<i>12,000</i>										
5910	5.9.1 Opening ecumenical worship	9,000	7,255.08		80.61%	0.00		0.00		7,255.08		
5920	5.9.2 Sunday parish visits	3,000	2,100.00		70.00%	0.00		0.00		2,100.00		
	5.10 Working sessions	<i>93,000</i>										
5101	5.10.1 Interpretation	38,000	24,229.49		63.76%	0.00		0.00		24,229.49		
5102	5.10.2 Translation	17,000	22,210.96		130.65%	0.00		0.00		22,210.96		
5103	5.10.3 Minute Taking	8,000	0.00		0.00%	0.00		0.00		0.00		
5104	5.10.4 Floor management (Co-opted)	11,000	11,000.00		100.00%	0.00		0.00		11,000.00		
5105	5.10.5 IT support	11,000	10,528.37		95.71%	0.00		0.00		10,528.37		
5106	5.10.6 Other professional staff	1,000	1,200.00		120.00%	0.00		0.00		1,200.00		
5107	5.10.7 Gifts to speakers & officials	3,000	1,982.65		66.09%	0.00		0.00		1,982.65		
5108	5.10.8 Other Plenary equipment	4,000	3,231.73		80.79%	0.00		0.00		3,231.73		
	5.11 Office supplies	<i>12,500</i>										
5111	5.11.1 Printers/paper	3,000	582.63		19.42%	0.00		0.00		582.63		
5112	5.11.2 Copiers/paper	3,000	4,489.25		149.64%	0.00		0.00		4,489.25		
5113	5.11.3 Other office supplies	1,000	1,171.60		117.16%	0.00		0.00		1,171.60		

Budget of the 15th CEC General Assembly (2016-2018)

MAIN FIGURES

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5114	5.11.4 Local Phones (in kind)	5,500	5,281.32	96.02%	0.00		0.00		5,281.32		
	5.12 Informatics/Computers	19,000									
5121	5.12.1 Hardwares (servers, computers)	15,000	6,630.87	44.21%	0.00		0.00		6,630.87		
5122	5.12.2 Dedicated wireless network	4,000	0.00	0.00%	0.00		0.00		0.00		
5140	5.14 Other unforeseen costs	5,000	7,876.31	157.53%	0.00		0.00		7,876.31		
	6. GA Special events	32,000									
6100	6.1 Closing dinner	25,000	12,155.66	48.62%	0.00		0.00		12,155.66		
6200	6.2 VIP Program	5,000	3,040.27	60.81%	0.00		0.00		3,040.27		
6300	6.3 Cultural Event	2,000	827.83	41.39%	0.00		0.00		827.83		
	7. Youth Pre Assembly event	31,500									
7100	7.1 Accomodation	11,000	9,472.37	86.11%	0.00		0.00		9,472.37		
7200	7.2 Catering	9,000	11,018.75	122.43%	0.00		0.00		11,018.75		
7300	7.3 Conference facilities	500	149.10	29.82%	0.00		0.00		149.10		
7400	7.4 Office supplies	500	184.24	36.85%	0.00		0.00		184.24		
7500	7.5 Facilitators	3,000	1,483.35	49.45%	0.00		0.00		1,483.35		
7600	7.6 Communication	1,500	30.00	2.00%	0.00		0.00		30.00		
7700	7.7 Other costs / prepa mtgs	6,000	13,391.49	223.19%	0.00		9,141.25		4,250.24		
7730	7.7.3 Travels Youth advisors		1,041.15		0.00		0.00		1,041.15		
	7.8 Stewards Assembly Programme	29,600									
7810	Stewards Accomodation	9,600	9,621.73	100.23%	0.00		0.00		9,621.73		
7820	Stewards Catering	8,500	6,758.83	79.52%	0.00		0.00		6,758.83		
7830	Stewards travels	9,000	7,504.42	83.38%	0.00		0.00		7,504.42		
7840	Stewards Coordinator	2,500	4,703.86	188.15%	0.00		0.00		4,703.86		
7850	Stewards other costs		4,510.15		0.00		0.00		4,510.15		
	8. Preparatory Administration	474,700									
	8.1 Assembly Planning Committee	34,500									
8110	8.1.1 APC Meeting 1 Hamburg	6,000	3,900.67	65.01%	3,900.67		0.00		0.00		
8120	8.1.2 APC Meeting 2 Novi sad	8,000	8,307.64	103.85%	0.00		8,307.64		0.00		
8130	8.1.3 APC Meeting 3 Brussels	4,500	4,610.71	102.46%	0.00		4,388.35		222.36		
8140	8.1.4 APC Meeting 4 Greece	4,500	7,969.19	177.09%	0.00		7,969.19		0.00		
8150	8.1.5 APC Meeting 5 Stuttgart	4,500	5,894.49	130.99%	0.00		5,518.46		376.03		
8160	8.1.6 Meeting 6 (Bxl Febr 2018)	4,500	3,777.09	83.94%	0.00		381.84		3,395.25		
8170	8.1.7 APC other related costs	2,500	2,667.23	106.69%	0.00		31.60		2,635.63		
	8.2 Assembly Worship Committee	12,000									
8210	8.2.1 Worship Committee Meeting 1	4,000	3,840.64	96.02%	0.00		3,584.40		256.24		
8220	8.2.2 Worship Committee Meeting 2	4,000	4,072.69	101.82%	0.00		3,854.61		218.08		
8230	8.2.3 Worship Committee Meeting 3	4,000	3,005.62	75.14%	0.00		283.58		2,722.04		

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Ref	EUR		TOTAL EXP	INC	% of budget	2016 EXP	2016 INC	2017 EXP	2017 INC	2018 EXP	2018 INC	still to come
	Budget rev	Oct 2017										
	8.3 CEC Staff Preparatory meetings	12,000										
8310	8.3.1 Accomodation and catering	8,000	6,828.50		85.36%	0.00		1,905.94		4,922.56		
8320	8.3.2 Travelling	4,000	9,858.36		246.46%	0.00		3,369.00		6,489.36		
	8.4 Assembly Coordinator activities	13,000										
8410	8.4.1 Fundraising	3,000	2,216.66		73.89%	0.00		2,049.54		167.12		
8420	8.4.2 Co-ordination activities	5,000	2,801.32		56.03%	0.00		1,137.75		1,663.57		
8430	8.4.3 Local visits/supervision	5,000	3,187.94		63.76%	0.00		1,674.48		1,513.46		
	8.5 CEC Staff supervisory activities	5,000										
8510	8.5.1 Accomodation and catering	1,800	2,637.99		146.56%	896.24		637.59		1,104.16		
8520	8.5.2 Travelling	3,200	6,071.32		189.73%	2,822.53		1,167.64		2,081.15		
	8.6 Local coordinator activities	6,000										
8610	8.6.1. Accom and catering	3,000	476.08		15.87%	0.00		250.75		225.33		
8620	8.6.2 Travelling	3,000	616.65		20.56%	0.00		523.30		93.35		
	8.7 Office maintenance	19,900										
8710	8.7.1 Rent	10,900	5,400.00		49.54%	0.00		5,400.00		0.00		5000
8720	8.7.2 Computer costs	6,000	4,887.98		81.47%	0.00		2,806.58		2,081.40		3000
8730	8.7.3 Tel&comm means, mailings	2,000	525.00		26.25%	0.00		369.00		156.00		
8740	8.7.4 Office material	1,000	390.27		39.03%	0.00		390.27		0.00		
	8.8 Staff costs	368,300										
8810	8.8.1 Assembly coordinator	200,000	162,620.51		81.31%	0.00		98,078.25		64,542.26		26000
8820	8.8.2 Admin assist Ass Coord	80,000	65,170.41		81.46%	0.00		33,012.47		32,157.94		
8830	8.8.3 Admin staff CEC	59,400	60,289.82		101.50%	0.00		0.00		60,289.82		
8840	8.8.4 Finance staff CEC	9,900	9,200.00		92.93%	0.00		0.00		9,200.00		
8850	8.8.5 Local coordination	8,000	8,000.00		100.00%	0.00		4,500.00		3,500.00		
8860	Co Opted Staff WCC/LWF (in kind)	11,000	11,000.00		100.00%	0.00		0.00		11,000.00		
8900	External Professional fees	4,000	1,231.10		30.78%	0.00		931.10		300.00		
	9. Communication	70,000										
	9.1 Publications	31,000										
9110	9.1.1 Report from last to new GA+ Hdbk+Worship (design)	3,000	11,803.47		393.45%	0.00		0.00		11,803.47		3900
9120	9.1.2 Report after GA	3,000	0.00		0.00%	0.00		0.00		0.00		10000 tbc
9130	9.1.3 Translations for 2 reports+worship +Handbook	25,000	32,235.96		128.94%	0.00		0.00		32,235.96		
9200	9.2 Campaign	6,000	16,551.58		275.86%	0.00		6,009.17		10,542.41		
9300	9.3 GA Website	4,000	12,217.67		305.44%	0.00		1,824.00		10,393.67		
9400	9.4 Live streaming	7,000	7,061.95		100.89%	0.00		0.00		7,061.95		
9500	WCC communication Staff (in kind)	22,000	22,000.00		100.00%	0.00		0.00		22,000.00		

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MAIN FIGURES

Ref	EUR		TOTAL		% of budget	2016		2017		2018		still to come
	Budget rev Oct 2017		EXP	INC		EXP	INC	EXP	INC	EXP	INC	
RECT EXPENDITURES	1,175,900	1,175,900	969,857.53	0.00	<i>82.65%</i>	7,619.44	0.00	213,498.37	0.00	748,739.72	0.00	126607.48
Balance of GA finances (Revenues-Expenditures)	0			-367,970.07			62,371.54		-62,371.54		-323,970.07	-7107.48