

Governing Board, Online – 5 June 2020
Agenda Item: 8
Document Name:
1GB2020_DOC8A 2020 W-GA TIMELINE
Purpose: For approval

## DRAFT Timeline

### Written General Assembly of CEC 2019

- **8 June** The Governing Board sends convening notice with supporting documents (Const. Art. 7b (1))
- **8 July** Deadline for comments from Delegates (Const. Art. 7b (5))
- **21 July** (at the latest) The Governing Board replies to the questions from Delegates (within two weeks of their receipt, Const. Art. 7b (5))
- **29 July** The Governing Board sends to all Delegates,
  - final version of the agenda the
  - motions tabled
  - documents to be approved, including a summary of all questions received and answers given.

This communication shall include a ballot paper with a numbered list of motions, and with the options to agree, reject or abstain for every motion thus tabled individually (Const. Art. 7b (6)).
- **8 August** Final day to vote. The ballot paper shall be returned, duly completed and signed, to the registered office of the Conference (email is possible) (Const. Art. 7b (7)).
- **10 August** Check if more than half of the Members has returned the ballot paper. If not, the GA will not have had the required quorum (Const. Art. 7b (8))
- **11 August** Start the procedure again. This second written procedure shall validly take place irrespective of the number of Members participating.
- **11 September** Deadline for comments from Member Churches (Const. Art. 7b (5))
- **25 Sept.** (at the latest) The Governing Board replies to the questions from Member Churches (within two weeks of their receipt, Const. Art. 7b (5))
- **1 Oct.** The Governing Board sends to all Delegates
  - final version of the agenda,
  - motions tabled
  - documents to be approved, including a summary of all questions received and answers given.

This communication shall include a ballot paper with a numbered list of motions, and with the options to agree, reject or abstain for every motion thus tabled individually (Const. Art. 7b (6)).
- **11 October** Final day to vote. The ballot paper shall be returned, duly completed and signed, to the registered office of the Conference (email is possible). A simple majority is sufficient.